

Staff Accountant

Why Work At AES?

"Associated Energy Systems prides itself in maintaining an upbeat environment. We work as a team and are excited about adding new members."

Associated Energy Systems is a business to business wholesale distributor of home heating systems and outdoor products with over 40 years of providing quality home heating and outdoor products with integrity and great customer service. As the industry's complete outdoor, home, hearth and fireplace furnishings supplier, we consistently provide the best products and services to our customers. We have warehouses located in 5 states serving the Western United States. We are currently recruiting for an individual that is motivated to work in a face paced master distributor of hearth and outdoor products.

What We Offer:

- Competitive starting salary - \$70,000 annually
- Complete benefits package including medical, dental, vision
- Company paid life and short term disability
- 401 K with company match
- Company paid holidays and vacation
- Strong growth potential
- Full-time position: Monday to Friday 8:00 am to 5:00 pm

Job Description:

The Staff Accountant is responsible for supporting the Accounting Manager and the Finance team in all accounting functions. We are looking for a candidate that loves problem solving and a variety of work. This position will focus 70% on clerical daily tasks, and 30% on projects. Typical daily activities include but are not limited to reviewing daily bank activity, reconciling bank statements, reconciling customer credit card deposits, collaborating with the data processing team to correct discrepancies, and managing employee expenses. The Staff Accountant will also assist with month/quarter/year-end close processes, reporting requirements, and periodic audits with guidance and support from the Accounting Manager.

Qualifications:

- At least an Associate's Degree in Accounting
- 2-3 years of relevant accounting/finance experience
- Prior experience with ERP systems (Acumatica is a plus)
- Proficient with MS Suite – Excel skills with demonstrated ability to use pivot tables and query functions to combine data from different tables and sources
- Team player with a proactive, positive attitude and strong sense of self-motivation and accountability
- High degree of integrity with the ability to work with financial information discreetly, confidentially, and appropriately
- Accuracy and attention to detail is a must
- AES is a drug free workplace. Must be able to pass a drug screen